



NOMINATION FORM AIRPORT INNOVATION AND EXCELLENCE AWARDS

Please read the following carefully and if you have any questions, or require guidance in preparing the nomination, please contact Erin Livingston, AAA Events Manager on 02 6274 3101 or awards@airports.asn.au.

Our industry is complex and the 'Airport of the Year' awards have typically focussed on construction activities such as new runways and terminals. The Board have determined that it is critical that we also recognise the many activities and initiatives that contribute to the success of airports.

AIRPORT OF THE YEAR CRITERIA

- Nominated projects or initiatives must have been undertaken during the period 1 July 2016 through 30 June 2017.
- Projects must either be completed (eg in the case of a building or runway development) or they might also be ongoing eg a new customer service initiative that is going to continue indefinitely. If you are unsure about whether your project qualifies, please contact the AAA office.
- Projects should clearly demonstrate how they have delivered specific outcomes.
- If a long-term project or initiative has a number of phases, it is important that the nomination clearly indicates which phase of the project or initiative is being nominated.
- Applicants do not require nominations to be seconded by another party.
- Airports may nominate a maximum of one project per category for consideration.
- Nominations will need to show how a project or initiative has had a significant impact on the airport and how the project or initiative has gone above and beyond the airport's usual operations.

The Judging Committee will determine based on the number and quality of award nominations received whether specific awards should be awarded in a category for 'Regional', 'Major' and/or 'Capital City' or whether just one award will be given. If the nominations are not considered high enough quality in a particular category, the AAA may not issue an award. This is to ensure the integrity of these awards rewarding 'Innovation and Excellence'. Images of the project are also welcome where applicable.

If you require additional space for any section, please ensure that this information is attached to the official nomination form. A copy of the completed nomination form can be mailed or emailed to:

Erin Livingston AAA Events Manager

E: awards@airports.asn.au

A: Unit 2/4 Brindabella Circuit, Canberra Airport ACT 2609

CLOSING DATE

All entries must be completed and submitted to the awards inbox awards@airports.asn.au no later than 5.00pm, AEST Friday 11 August 2017. If you have attachments that are too large to send with your application via email, please make contact with the AAA Events Team to discuss by emailing awards@airports.asn.au.

RULES AND CONDITIONS

The information contained in these guidelines forms the rules and conditions of entry to the AAA National Awards 2017.

ELIGIBILITY

- Nominees must be current financial Members of the AAA at the time of nomination and at the time of the AAA National Airport Industry Awards 2017 presentation.
- Nominated projects or initiatives must have been undertaken during the period 1 July 2016 through to 30 June 2017.

NOMINATION PROCESS

- All nominees must complete the nomination form.
- Nominations must conform to the nomination guidelines as identified.
- Nominations must not be received later than the closing date for entries.
- No alterations will be permitted to entries after the date of submission.
- Entries remain the property of AAA.

COSTS

There are no entry fees to enter the awards. Nominees are responsible for any costs associated with attending the AAA National Airport Industry Awards 2017.

JUDGING

The Judging Committee will be selected for their expertise specific to the award being judged and will assess the nomination against the criteria using marking sheets provided by the AAA. Judges will assess the nominations independently of other Members of the judging panel. Judges will need to declare any possible conflict of interest and sign a confidentiality agreement. In the event that no entry in a category meets the criteria of excellence, the AAA reserves the right to not present an award in this category.

The judging panel reserve the right to award single or numerous recipients. The judge's decision is final and no communication will be entered into. Judging panel members are to remain confidential.

NOMINATION FORM

AIRPORT INNOVATION AND EXCELLENCE AWARDS

CUSTOMER EXPERIENCE

The customer experience is central to defining the quality of service an airport provides. This award recognises projects or innovations that have been implemented by airports to enhance and improve the customer experience. Airports may be nominated for physical infrastructure upgrades targeted at improving customer satisfaction with facilities or programs and plans that enhance the way customers interact with the airport. As an example, this may include projects such as passenger facilitation initiatives, art installations or terminal upgrades.

NON-AERONAUTICAL DEVELOPMENT

Non-aeronautical development is an important part of the wider airport business as they assist with the economic feasibility and diversification of the airport itself. The range and scope of non-aeronautical developments at airports is very broad, however this award aims to recognise innovative and pioneering concepts by airport operators and their varied partners. Nominations for this award could include developments at an airport that promote the airport as a hub for the local community or deliver an innovative solution for a part of the airport that might not be able to be used for aviation purposes.

ENVIRONMENTAL MANAGEMENT

Ensuring that appropriate environmental management and sustainability practices are in place at airports has always been a high priority for the industry. For many airports, continually striving to improve their environmental performance has become a passion. This category recognises projects or programs that reduce an airports carbon footprint, increase its sustainability, reduce its reliance on fossil fuel power sources or generally improve environmental outcomes for the local community.

COMMERCIAL

Business diversification has become increasingly important for operating a successful airport. This award is presented in recognition of outstanding commercial developments or initiatives that improve the value and services offered by an airport. Projects such as property developments, retail offerings, food and beverage enhancements, and other initiatives aimed at boosting local tourism and the commercial appeal of the airport all qualify for nomination.

OPERATIONS

Operational effectiveness and efficiency is a necessity in any airport operation. In an industry focused on continual improvement, airports often go above and beyond what is required and demonstrate industry best practice and leadership in airport operations – this award recognises those achievements. Nominations may include (but are not limited to) infrastructure enhancements that improve airside or landside activities, or initiatives that enhance the way operational staff operate in the field.

INFRASTRUCTURE DEVELOPMENT

Airport infrastructure is the backbone of the industry and provides the foundation for safely and efficiently facilitating aviation services. This award is aimed at recognising excellence in the delivery of significant aeronautical and non-aeronautical infrastructure projects at an airport. Nominations may include projects such as runway or apron redevelopments, terminal upgrades and expansions or innovative ground transport solutions.

TECHNOLOGY

Technology plays a vital role in our everyday lives and it is important for airports to keep pace with technological innovations. Disruptive technologies have forever changed the way business operate and the use of technology is continually growing and developing. This award is presented to organisations that demonstrate leadership through the innovative application of technology at an airport. Nominations could include technology solutions introduced for airside operations, the automation of a previously paper based system or the application of technology to improve customer satisfaction and facilitation.

NOMINATIONS CLOSE 5PM AEST FRIDAY 11 AUGUST 2017

NOMINATION FORM

AIRPORT INNOVATION AND EXCELLENCE AWARDS

Nominated airport:

Nominated project:

Date project commenced:

Date project completed:

Contact name:

Position:

Organisation:

Address:

Telephone:

Email:

In the event your project is announced as the recipient who would accept the award at the AAA Gala Dinner?

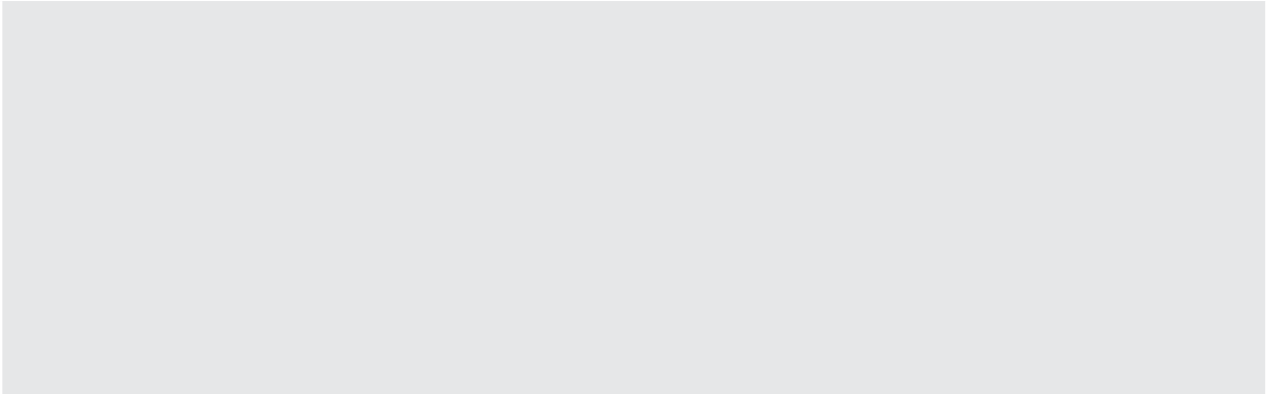
Please provide a brief overview of the project (Max. 500 Words)

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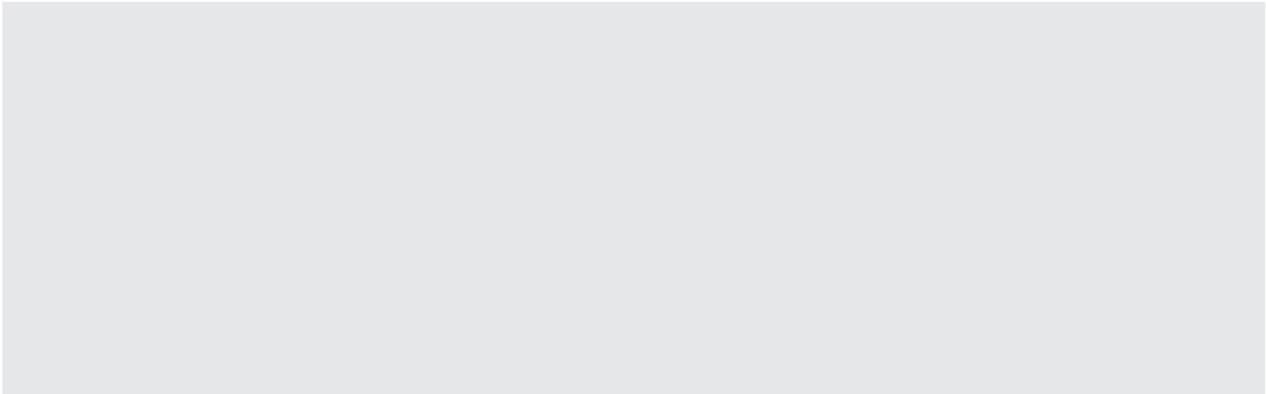
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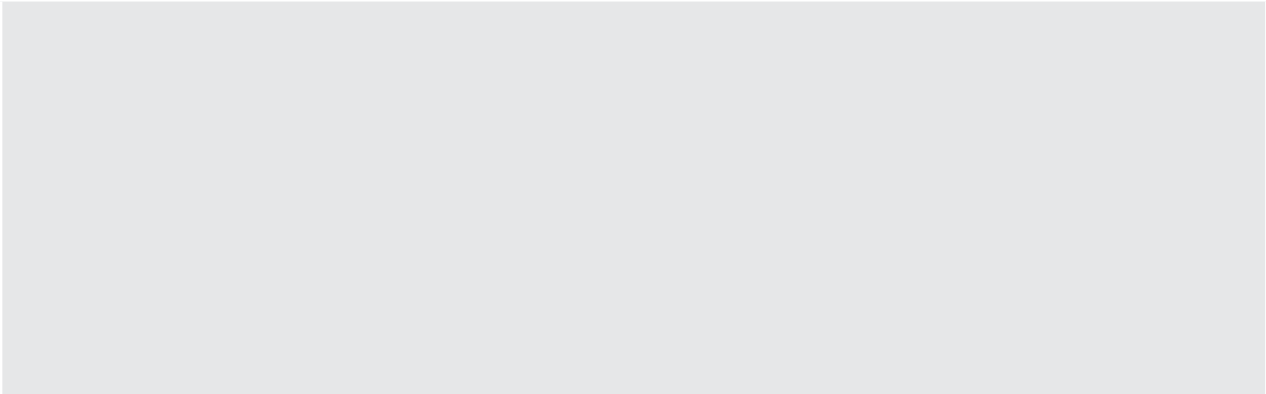
What are the unique attributes of the project? (Max. 500 Words)



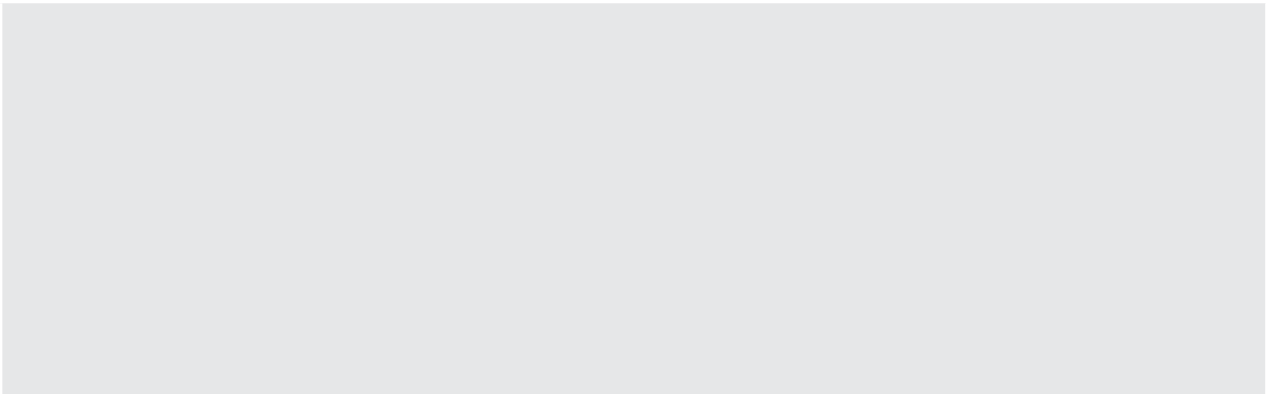
How has this project contributed to the overall success of your airport this year and/or into the future? (Max. 500 Words)



Please provide general background on your airport (Max. 500 Words)



Is there any further information you would like to share in support of your application? (Max. 500 Words)



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